



# Bill Furst

## SARASOTA COUNTY PROPERTY APPRAISER

2001 Adams Lane, Sarasota, FL, 34237 | Ph: 941.861.8200 | F: 941.861.8260 | [www.sc-pa.com](http://www.sc-pa.com)

### PROPERTY COMBINATION APPLICATION PROCESS

#### Please review the following requirements for combine application approval

1. Parcels/units must be contiguous and in the same Ad-valorem and Non Ad-valorem Taxing Districts. (Taxing District information can be found on your Tax Bills)
2. Title to parcels/units must be in the same ownership and vested interest prior to January 1<sup>st</sup> of the tax roll year. The deadline to submit application is **January 1<sup>st</sup>** of the tax roll year.
3. All prior year taxes must be paid prior to approval of the combine application.
4. Provide a new legal description or survey of the proposed combined parcels.
5. If combining condominium units, owner must obtain a letter from the condominium association acknowledging the property's physical status as one living unit.

#### Submission of combine application

1. Download and fully complete the Property Combination Application form.
2. E-mail completed application, attachments, new legal description or survey, and condominium association acknowledgement letter (if applicable) to [MAPS@SC-PA.com](mailto:MAPS@SC-PA.com) or mail to: Sarasota County Property Appraiser, ATTN: Mapping Department, 2001 Adams Ln, Sarasota, FL 34237
3. Requesting party will be notified via phone, e-mail or mail of the application status.

#### Important Notices

1. Proposed combined condominium units will require a physical inspection by an appraiser for final approval.
2. The combining of parcels/units may affect assessed value(s), taxable value(s), exemption benefit(s), and/or capped value(s). Contact our Customer Service Dept. at (941) 861-8200 should you have any questions.
3. **If the parcel(s)/unit(s) to be combined are not encumbered by the same mortgage, it is the owner's responsibility to obtain approval from their mortgage company prior to submission of this application.**
4. An approved application **does not** imply authorization for parcel development. Please contact the appropriate Land Development or Planning and Zoning Department for questions concerning property development.

If you need assistance or have questions about this form, please call (941) 861-8200



**Bill Furst**  
**SARASOTA COUNTY**  
**PROPERTY APPRAISER**

**PROPERTY COMBINATION APPLICATION**

Date of Request: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner(s) of parcel to be combined (please print):

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

(see attached for additional owners)

List all Account Numbers to be combined:  (see attached for description)

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

(see attached for additional Account Numbers)

Reason(s) for combine request:  Development  Sale  Other \_\_\_\_\_

Do any of the accounts listed benefit from a Homestead Exemption?  Yes  No

Is any portion of the property currently being rented?  Yes  No

**NOTE:** • If the parcel(s)/unit(s) to be combined are not encumbered by the same mortgage, it is the owner's responsibility to obtain approval from their mortgage company prior to submission of this application. • The combining of parcels/units may affect assessed value(s), taxable value(s), exemption benefit(s), and/or capped value(s). Contact our Customer Service Dept. at (941) 861-8200 should you have any questions.

Owner(s) signature: **(Required)**

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

(see attached for additional owners' signatures)

E-mail Address: \_\_\_\_\_

**For office use only:** For tax roll year: \_\_\_\_\_ / \_\_\_\_\_ Use:  Res  Comm

Mapping Department:  Approved  Denied By: \_\_\_\_\_

Appraisal Department:  Approved  Denied By: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Retained Account Number: \_\_\_\_\_ Approval Date: \_\_\_\_\_